

# **Information security**

## **Information Security Basic Policy**

### **AISIN Group Information Security Basic Policy**

The AISIN Group lays down the AISIN Group Information Security Basic Policy (the "Policy") to ensure information security systematically and continually with understanding that information assets deposited by customers and business partners or possessed by the Group regarding its business activities ("Information Assets") are an important property of the Group.

#### **1. Basic Stance**

##### **(1)Legal compliance**

The Group complies with laws and regulations, government guidelines, contractual obligations, and other social norms regarding information security.

##### **(2)Maintenance of stable financial and managerial base**

The Group commits itself to maintaining a stable financial and managerial base with competitive strength and business continuity through proper management and protection of Information Assets.

##### **(3)Provision of safe products and services**

The Group takes information security measures in its business activities, including product and service development, design, manufacturing and marketing, to provide customers and society as a whole with safe products and services.

##### **(4)Contribution to building secure cyberspace**

We shall contribute to the establishment of a secure virtual space (hereinafter referred to as "Cyberspace"), which is defined as a virtual environment composed of information systems and communication networks, wherein data is transmitted via the Internet, opportunities for the utilization of AI are expanding, and a variety of services and communities are being developed, in order to ensure that users may safely and reliably benefit from such an environment.

##### **(5) Information security management**

The Group develops a governance framework and implements incident response and other risk management measures to continuously promote and improve information security.

#### **2. Information Security Efforts**

##### **(1) Clarification of duty and responsibility structure**

The Group develops a promotion structure to clarify duties and

responsibilities in information security for ensuring proper management and protection of Information Assets.

(2) Development of information security regulations

The Groups establishes information security regulations and develops specific management guidelines and procedures based on the regulations.

(3) Risk management

[1] The Group identifies Information Assets to be protected and information security threats to them.

[2] The Group takes necessary measures to prevent events that may damage the Information Assets based on the status of readiness for and possible impact of the identified threats.

[3] If an event occurs that damages the Information Assets, the Group will promptly take appropriate action to contain the event, prevent the damage from spreading, restore the Information Assets to their original state, and prevent recurrence of such events.

(4) Education and awareness building

The Group provides officials and employees with necessary education and awareness activities to raise their awareness of information security.

(5) Continuous improvement

The Group implements an information security PDCA cycle to continuously review and improve the information security structure.

### 3. Inspections and Audits of Ongoing Efforts

The Group conducts periodical inspections and audits (including internal audits) of efforts ongoing in accordance with the Policy and reports the results of them to the leadership in charge of risk management.

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AISIN CORPORATION

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